

15-06-2017

SHRI BINZANI CITY COLLEGE
Umrer Road, Nagpur


NOTICE

IQAC Meeting to be held on 17th June 2017

All the IQAC Members are hereby informed that an IQAC Meeting will be held on 17th June 2017 in the IQAC Room at 10.30 am with the following Agenda:

1. Celebration of Foundation Day.
2. Workshop for Non-teaching Staff
3. Meeting with Non-Teaching Staff for preparation for the forthcoming NAAC visit
4. Review Meeting with Teaching Staff.




Dr Anil Shende
IQAC Coordinator

SHRI BINZANI CITY COLLEGE
NAGPUR

SHRI BINZANI CITY COLLEGE
Umrer Road, Nagpur

IQAC Meeting 17-06-17

The meeting of IQAC was held on 17th June 2017 at 10.30 am in the IQAC Room. The following members were present on the occasion:

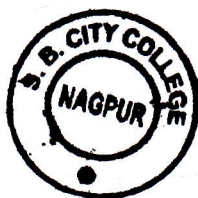
1. Dr Alka Deshmukh – Officiating Principal
2. Dr Anil Shende – IQAC Coordinator
3. Dr Pranjali Kane
4. Dr Mohini Bherwani
5. Dr Sadanand Dhakite
6. Dr Sandeep Tundurwar

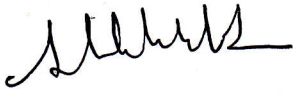
The members discussed the following issues:

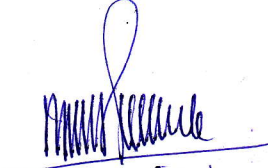
1. Tree Plantation followed by PPT by Dr Bhuge, SMM College of Science, Nagpur on the occasion of Foundation Day of College - 17th July 2017.
Tree Plantation Incharge: Dr Sandeep Tundurwar
Guest Lecture Incharge EVS: Dr Afroz Sheikh, Mrs Ujwala Charpe
2. Workshop of Non teaching staff in collaboration with Rajkumari Kewalramani College as a part of Indradhanu Cluster to be held in the third week of July 2017
3. Meeting with the Non teaching staff to be held on 23rd June 2017 regarding the forthcoming NAAC visit
4. Meeting with the Teaching Staff to be held on 14th July 2017 regarding the forthcoming NAAC visit
5. Work distribution:

S. No	Files to be updated for NAAC	Incharge
01	AQAR, Feedback forms (Teachers' Feedback, ICT feedback)	Dr Anil Shende
02	Indradhanu Cluster, PPT classes, Best Practices	Dr Pranjali Kane
03	Minutes/Notices of IQAC, MoU	Dr Mohini Bherwani
04	College Council & LMC, Research Centre, List of Ph.D supervisor, Names of Books, Journals, Research papers of Teachers	Dr Sadanand Dhakite
05	Academic Calendar, Comparative Results	Dr Sandeep Tundurwar
06	Infrastructure file	Shri Kishore Pekde



IQAC Coordinator
Dr Anil Shende




Officiating Principal
Dr Alka Deshmukh
Officiating Principal
S. B. City College
Nagpur.






Officiating Principal
S. B. City College
Nagpur.

21-06-2017

SHRI BINZANI CITY COLLEGE
Umrer Road, Nagpur

NOTICE

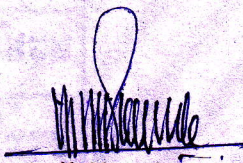
IQAC Meeting to be held on 23rd June 2017

All the IQAC Members are hereby informed that the IQAC Meeting with the Non-teaching Staff will be held on 23rd June 2017 in the IQAC Room at 10 am to review the Office documentation process.

AGENDA

1. Updation of Office Records
2. Indexing of Office Files
3. To finalize the dates of IQAC visit to the Office to check the files.
4. Any other matter.




Dr Anil Shende
IQAC Coordinator

SHRI BINZANI CITY COLLEGE
Umrer Road, Nagpur

Minutes of the meeting held on 23-06-17

IQAC Meeting with the Non-teaching Staff

The meeting of the IQAC members with the Non-teaching Staff took place on 23rd June 2017 at 10 am in the IQAC Room. The following members were present on the occasion: Dr Alka Deshmukh: Officiating Principal, Dr Anil Shende: IQAC Coordinator, Dr Pranjali Kane: Co-coordinator, Dr Mohini Bherwani: Co-coordinator, Dr Sadanand Dhakite: Co-coordinator, Dr Sandeep Tundurwar: Co-coordinator, Smt Preamsheela Shelke, Shri Shrikant Kherde, Shri Suresh Bangade, Mrs Aarti Dubey.

The following issues were discussed at the meeting:

- The work assigned to every Non teaching Staff member was reviewed. They were asked to keep their records updated. Dates were finalized for visit to the office by IQAC.

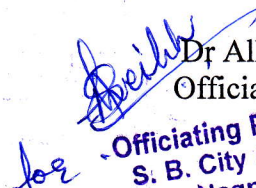
Smt Shelke: Accounts, UGC Utilization Certificate, B.Com (Eng), BCCA, Plans XI & XII details
Shri Kherde: Fee Structure, Prizes & Rewards, PG, BBA
Shri Bangade: Enrolment, Exam, Results, Leave Records – ML, PL, EL
Mrs Dubey: Scholarship, EBC
Rushabh Tambe: CL, SDL, Transfer Certificates, Degree record, Certificates
Shri Pekde: Personal Records (Teaching & Non teaching), Salary Bill, Other Correspondence, Service Books, Pension Cases, College Roster, Govt Resolutions

S No	Name of Employee	Date of visit by IQAC
01	Mrs Preamsheela Shelke	4 th July 2017
02	Shri Shrikant Kherde	5 th July 2017
03	Shri Suresh Bangade	20 th July 2017
04	Mrs Aarti Dubey	20 th July 2017
05	Shri Kishore Pekde	31 st July 2017
06	Shri Rushabh Tambe	4 th Aug 2017

- It was decided that the IQAC would visit the Library to inspect the records on 10th July 2017


Dr Anil Shende
IQAC Coordinator




Dr Alka Deshmukh
Officiating Principal
S. B. City College
Nagpur.

7.7.2017

NOTICE

IQAC meeting with the Senior College Teachers

All the Senior College Teachers are hereby requested to attend a meeting on 8.7.2017 at 11 am in the staff room regarding proposed NAAC visit scheduled to be in the 3rd or last week of September 2017

Agenda of the meeting

1. To review the preparation of departments (Files to be kept ready : Departmental, Personal, List of Ad-hoc/ contributory , Workload, Teaching plan, Results, details of awards, list of research scholars etc.)
2. Departmental Power Point Presentation
3. Any other matter with the permission of the chair



Dr. A. M. Shende
Coordinator, IQAC



Dr. Afroz Sheikh
Officiating Principal

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur


Minutes of the IQAC Meeting held on 8th July 2017

The meeting of IQAC was held on 8th July 2017 at 11 am in the Staff Room. The following IQAC members and Teachers were present on the occasion:

1. Dr Afroz Sheikh – Officiating Principal & Chairperson, IQAC
2. Dr Anil Shende – IQAC Coordinator
3. Dr Pranjali Kane
4. Dr Mohini Bherwani
5. Dr Sadanand Dhakite
6. Dr Sandeep Tundurwar
7. Dr Rajesh Alone
8. Shri Narendra Gharat
9. Shri Kishore Pekde

The members discussed the following issues:

1. The departmental preparation was reviewed by the Committee members. It was ensured that all the files of the departments were indexed and all supporting documents were included.
2. All the Heads of the Departments gave their respective departmental presentations in the Staff Room. Presentations were reviewed and changes were suggested to the HoDs. It was decided that they would send the PPTs to IQAC mail by 14th August 2017.



Dr Anil Shende
IQAC Coordinator



Dr Afroz Sheikh
Officiating Principal & Chairperson, IQAC
S B City College

15-07-2017

Shri Binzani City College
Umrer Road, Nagpur

IQAC Meeting
2017 - 2018

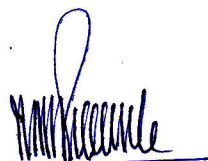
NOTICE

All the IQAC Members are hereby informed that the IQAC Meeting will be held on 16th July 2017 to discuss the forthcoming NAAC Peer Team Visit.

The agenda is as follows:

1. To review the departmental progress with regards to the documents from the respective HoDs.
2. To check the Attendance Registers and Diaries of the Faculty Members.
3. Any other matter

All the members are requested to attend the meeting at 11.30 am in the IQAC Room. Prior intimation to the IQAC is necessary in case of any problem in attending the meeting.



Dr Anil Shende
IQAC Coordinator



Dr Afroz Sheikh
Officiating Principal

IQAC Members:

1. Dr S S Dhakite
2. Dr P S Kane
3. Dr M T Bherwani
4. Dr Sandeep Tundurwar

16-07-2017

Shri Binzani City College
Umrer Road, Nagpur

IQAC Meeting
2017 - 2018

Minutes of the Meeting held on 16th July 2017

A Meeting of IQAC was held on 16th July 2017 at 11.30 am in the IQAC Room. The following members were present on the occasion: Dr Afroz Sheikh (Officiating Principal), Dr Anil Shende (Coordinator), Dr S S Dhakite (Member), Dr P S Kane (Member), Dr M T Bherwani (Member) and Dr Sandeep Tundurwar (Member). The following things were discussed and decided in the meeting:

1. The HoDs presented the Departmental Reports from 2010-11 onwards. They also showed the corresponding documents of the activities conducted in the last five years. It was seen that some files were not updated. The HoDs were asked to submit the updated files to IQAC by 21st July 2017.
2. It was seen that many teachers had not submitted the attendance registers and the diaries to IQAC. It was decided that the teachers would be given a week's time to do the same.
3. The infrastructural requirements of the HoDs were called for to be discussed and finalised in the next meeting.

The meeting adjourned around 1 pm with the consent of the Chairperson.



Dr Anil Shende
IQAC Coordinator



Dr Afroz Sheikh
Officiating Principal

27-07-2017

Shri Binzani City College
Umrer Road, Nagpur

IQAC Meeting
2017 - 2018

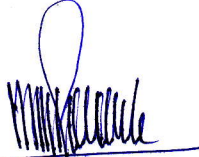
NOTICE

All the IQAC Members and the respective HoDs are hereby informed that the IQAC Meeting will be held on 28th July 2017 at 11.30 am in the Principal's Cabin to discuss the following issues.


The agenda is as follows:

1. To review the departmental progress with regards to the documents from the respective HoDs.
2. To check the Attendance Registers and Diaries of all the Faculty Members.
3. To discuss the infrastructural requirements of the HoDs regarding their departments.
4. Any other matter

All the members are requested to attend the meeting compulsorily. Prior intimation to the IQAC is necessary in case of any problem in attending the meeting.


Dr Anil Shendè
IQAC Coordinator




Dr Afroz Sheikh
Officiating Principal

IQAC Members:

1. Dr S S Dhakite
2. Dr P S Kane
3. Dr M T Bherwani
4. Dr Sandeep Tundurwar
5. Dr Narendra Raghatate

Heads of the Departments

6. Dr Dilip Nirmal
7. Dr Neeta Singh (Hindi)
8. Dr Sheela Mahale (Psychology)
9. Dr Mrudula Naseri (Sanskrit)
10. Shri N I Gharat (Marathi)

28-07-2017

Shri Binzani City College
Umrer Road, Nagpur

IQAC Meeting
2017 - 2018


Minutes of the Meeting held on 28th July 2017

A Meeting of IQAC was held on 28th July 2017 at 11.30 am in the Principal's cabin. The following members were present on the occasion: Dr Afroz Sheikh (Officiating Principal), Dr Anil Shende (IQAC Coordinator), Dr S S Dhakite (Member), Dr M T Bherwani (Member), Dr Sandeep Tundurwar (Member), Dr Neeta Singh, HoD (Hindi), Dr Sheela Mahale, HoD (Psychology), Dr Narendra Raghatate, HoD (Philosophy) and Shri Narendra Gharat, HoD (Marathi).

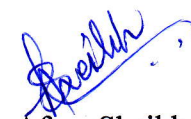
The following things were discussed and decided in the meeting:

1. It was noted that the all the HoDs had submitted the updated files of their department: Departmental profile, Activities of the past six years, Research details, Future plans with supporting documents.
2. It was noted that all the Permanent, Adhoc and CHBs have submitted their diaries and attendance registers from 2010 -11 duly signed by their respective HoDs to IQAC.
3. The HoDs submitted the departmental budget for their departments including Flexes, Files to be put before Management. The details of the Flexes to be put up in and around the campus were discussed.

The meeting adjourned around 1.30 pm with the consent of the Chairperson.


Dr Anil Shende
IQAC Coordinator




Dr Afroz Sheikh
Officiating Principal

05-08-2017

Shri Binzani City College

Umrer Road, Nagpur

IQAC Meeting

2017 - 2018


NOTICE

All the IQAC Members, Librarian and the HoD, (Sports Department) are hereby informed that the IQAC Meeting will be held on 6th Aug 2017 at 12 noon in the Principal's Cabin to discuss the following issues.

The agenda is as follows:

1. To review the departmental progress of the Library & Physical Health and Sports, and discuss their infrastructural requirements, their budget allocation, Files with supporting documents.
2. To review the working of English Language Laboratory, Psychology Laboratory and BCCA Lab.
3. Any other matter

All the members are requested to attend the meeting with all the necessary documents. Prior intimation to the IQAC is necessary in case of any problem in attending the meeting.



Dr Anil Shende
IQAC Coordinator



Dr Afroz Sheikh
Officiating Principal

IQAC Members:

1. Dr S S Dhakite
2. Dr P S Kane
3. Dr M T Bherwani
4. Dr Sandeep Tundurwar
5. Dr Rajesh Alone

06-08-2017

Shri Binzani City College

Umrer Road, Nagpur

IQAC Meeting

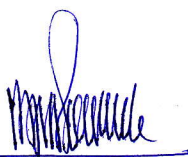
2017 - 2018

Minutes of the Meeting held on 6th August 2017

A Meeting of IQAC was held on 6th August 2017 at 12 noon in the Principal's cabin. The following members were present on the occasion: Dr Afroz Sheikh (Officiating Principal), Dr Anil Shende (Coordinator), Dr S S Dhakite (Member), Dr P S Kane (Member), Dr M T Bherwani (Member), Dr Sandeep Tundurwar (Member) and Dr Rajesh Alone, HoD (Sports). The following things were discussed and decided in the meeting:

1. It was noted that the all the necessary files of the Library were updated with the audit report of the books and journals bought during the assessment period. The details of OPAC were also discussed and the Librarian was asked to inform the Research students about the Library Loan Facility under MoU with other Colleges.
2. It was also noted that the necessary files with photographs of the Sports Department were updated. It was decided that a proposal for the renovation of the Sports building should be prepared and sent to the Management.
3. The working of the three Laboratories: English Language Lab, Psychology and BCCA Lab were reviewed. The Inventory Reports of the same were also checked.

The meeting adjourned around 2.30 pm with the consent of the Chairperson.



Dr Anil Shende
IQAC Coordinator



Dr Afroz Sheikh
Officiating Principal

14-08-2017

Shri Binzani City College
Umrer Road, Nagpur

IQAC Meeting
2017 - 2018

NOTICE

All the IQAC Members are hereby informed that the IQAC Meeting with the Management to discuss the budgetary allocations for the forthcoming NAAC Peer Team Visit will be held on 16th August 2017 at 11.30 am in the IQAC Room to discuss the following issues.

The agenda is as follows:

1. To discuss the monetary allocation for whitewash of the College building, Departments Flexes etc.
2. To discuss the renovation of the Gymnasium and the Sports Ground.
3. To discuss the budget for the books and journals to be introduced during the year.
4. To discuss about the water coolers to be installed on the first floor.
5. Any other matter

All the members are requested to attend the meeting with the quotations and plans. Prior intimation to the IQAC is necessary in case of any problem in attending the meeting.



Dr Anil Shende
IQAC Coordinator



Dr Afroz Sheikh
Officiating Principal

IQAC Members:

1. Dr S S Dhakite
2. Dr P S Kane
3. Dr M T Bherwani
4. Dr Sandeep Tundurwar
5. Dr Rajesh Alone

16-08-2017

Shri Binzani City College
Umrer Road, Nagpur

IQAC Meeting
2017 - 2018

Minutes of the Meeting held on 16th August 2017


A Meeting of IQAC was held on 16th August 2017 at 11.30 am in the IQAC Room. The following members were present on the occasion: Dr Afroz Sheikh (Officiating Principal), Dr Pradeep Kolte (Management Representative), Dr Anil Shende (Coordinator), Dr S S Dhakite (Member), Dr P S Kane (Member), Dr M T Bherwani (Member), Dr Sandeep Tundurwar (Member) and Dr Rajesh Alone, HoD (Sports). The following things were discussed and decided in the meeting:

1. Monetary allocations were decided for Departmental Flexes and cleanliness/beautification of the College.
2. It was decided that the Gymnasium should be well-equipped and well-maintained. A detailed plan was sought from the Department of Physical Education.
3. List of Books and Journals to be newly purchased was circulated amongst the members and it was unanimously decided that the same should be finalised. OPAC (Online Public Access Catalogue) was discussed and it was decided that the Library Committee would monitor the smooth functioning of it for the benefit of all users. It was also decided that regular visits of the students to the library would be organised to inculcate the habit of reading amongst the students.
4. Discussion on the requirement of another Water Cooler on the First Floor: It was decided that the earlier water cooler would be repaired for the purpose. And if the need arises in future, another water cooler would be installed.

The meeting adjourned around 1 pm with the consent of the Chairperson.


Dr Anil Shende
IQAC Coordinator




Dr Afroz Sheikh
Officiating Principal

25-08-2017

Shri Binzani City College
Umrer Road, Nagpur

IQAC Meeting
2017 - 2018


NOTICE

All the IQAC Members and the Incharge of Cultural Department are hereby informed that the IQAC Meeting for the forthcoming NAAC Peer Team Visit will be held on 27th August 2017 at 11 am in the IQAC Room to discuss the following issues.


The agenda is as follows:

1. To discuss the various groups of students to be involved during the NAAC Peer Team Visit.
2. To review the supporting documents files of IQAC
3. Any other matter

All the members are requested to attend the meeting. Prior intimation to the IQAC is necessary in case of any problem in attending the meeting.



Dr Anil Shende
IQAC Coordinator



Dr Afroz Sheikh
Officiating Principal

IQAC Members:

1. Dr S S Dhakite
2. Dr P S Kane
3. Dr M T Bherwani
4. Dr Sandeep Tundurwar
5. Dr Mrudula Naseri (Incharge, Cultural Head)

27-08-2017

Shri Binzani City College
Umrer Road, Nagpur

IQAC Meeting
2017 - 2018

Minutes of the Meeting held on 27th August 2017

A Meeting of IQAC was held on 27th August 2017 at 11 am in the IQAC Room. The following members were present on the occasion: Dr Afroz Sheikh (Officiating Principal), Dr Anil Shende (Coordinator), Dr S S Dhakite (Member), Dr P S Kane (Member), Dr M T Bherwani (Member), Dr Sandeep Tundurwar (Member) and Dr Mrudula Naseri (Head, Cultural Department). The following things were discussed and decided in the meeting:

1. It was decided that around 60 students and 60 alumni would be selected to represent all the students and Alumni.
2. It was decided that three cultural programs showcasing the talent of the students would be selected for the NAAC Peer Team Visit. A detailed plan of the duration of the program, the events and costumes needed for the same were asked from the Incharge of the Cultural Department.
3. It was decided that the NCC and NSS Students would be involved in the Reception Committee formed for the NAAC Peer Team. The respective Incharges were informed of the same.

The meeting adjourned around 12.30 pm with the consent of the Chairperson.



Dr Anil Shende
IQAC Coordinator



Dr Afroz Sheikh
Officiating Principal

01-09-2017

Shri Binzani City College
Umrer Road, Nagpur

IQAC Meeting
2017 - 2018

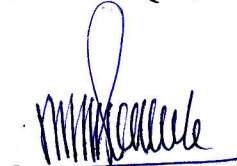
NOTICE

All the IQAC Members and Administrative Staff are hereby informed that the IQAC Meeting to review Office documents for the forthcoming NAAC Peer Team Visit will be held on 2nd Sept 2017 at 11 am in the College Office to discuss the following issues.

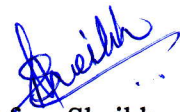
The agenda is as follows:

1. To acquaint the Non Teaching Staff with the forthcoming NAAC Peer Team Visit.
2. To review the files of the Office: Scholarship, Students Enrolment, Teaching and Non Teaching Staff records, Leave Registers, File of Notices, Audit Reports, Budget Allocation etc.
3. Any other matter.

All the members are requested to attend the meeting in the Office. Prior intimation to the IQAC is necessary in case of any problem in attending the meeting.



Dr Anil Sherde
IQAC Coordinator



Dr Afroz Sheikh
Officiating Principal

IQAC Members:

1. Dr S S Dhakite
2. Dr P S Kane
3. Dr M T Bherwani
4. Dr Sandeep Tundurwar

Shri Binzani City College
Umrer Road, Nagpur

IQAC Meeting
2017 - 2018

Minutes of the Meeting held on 2nd Sept 2017

A Meeting of IQAC was held on 2nd Sept 2017 at 11 am in the College Office. The following members were present on the occasion: Dr Afroz Sheikh (Officiating Principal), Dr Anil Shende (Coordinator), Dr S S Dhakite (Member), Dr P S Kane (Member), Dr M T Bherwani (Member) and Dr Sandeep Tundurwar (Member).

The following things were discussed and decided in the meeting:

1. The Files of the Office were reviewed and suggestions were given to the respective Office Incharges. It was decided that the indexing of the files should be strictly followed.
2. It was suggested that the follow up on Students' Scholarship should be methodically done and the records should be kept ready for inspection.
3. The Audit reports of the College for the assessment period were checked and found updated.
4. The Office Staff were intimated about the forthcoming NAAC Peer Team Meeting and their vital role in it.

The meeting adjourned around 1 pm with the consent of the Chairperson.



Dr Anil Shende
IQAC Coordinator



Dr Afroz Sheikh
Officiating Principal

16-11-2017

Shri Binzani City College
Umrer Road, Nagpur

IQAC Meeting

2017 - 2018

NOTICE

All the IQAC Members are hereby informed that the Post NAAC PTV - IQAC Meeting for the discussion on the recommendations of the NAAC Peer Team will be held on 17th November 2017 at 12.30 pm in the Staff Room to discuss the following issues.

The agenda is as follows:

1. To discuss the recommendations of the NAAC Peer Team members.
2. To decide upon additions in the IQAC team and distribution of Criteria amongst the members.
3. To settle the remuneration bills of the NAAC Peer Team Visit.
4. Any other matter.

All the members are requested to attend the meeting in the Office. Prior intimation to the IQAC is necessary in case of any problem in attending the meeting.



Dr Anil Shende
IQAC Coordinator



Dr Afroz Sheikh
Officiating Principal

IQAC Members:

1. Dr S S Dhakite
2. Dr P S Kane
3. Dr M T Bherwani
4. Dr Sandeep Tundurwar

Shri Binzani City College
Umrer Road, Nagpur

IQAC Meeting

2017 - 2018

Minutes of the Meeting held on 17th Nov 2017

A Meeting of IQAC was held on 17th Nov 2017 at 12.30 pm in the Staff room. The following members were present on the occasion: Dr Afroz Sheikh (Officiating Principal), Dr Anil Shende (Coordinator), Dr S S Dhakite (Member), Dr P S Kane (Member), Dr M T Bherwani (Member) and Dr Sandeep Tundurwar (Member).

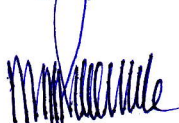
New members were also invited to the meeting: Dr Narendra Raghatate, Dr Sanjay Choudhari

The following things were discussed and decided in the meeting:


1. The NAAC Peer Team recommendations were discussed. It was decided that the Training and Placement Cell needs to be strengthened, the Soft Skills training sessions to be introduced in the coming session.
2. The work of the Alumni Association was given to Dr Rajesh Alone and Dr Sanjay Choudhari. It was decided that the Alumni Association would be registered as soon as possible.
3. It was decided that the IQAC would now concentrate on the AQAR of 2017 – 18. The Criteria were distributed as follows:

Criteria I : Dr Sandeep Tundurwar
Criteria II : Dr P S Kane
Criteria III: Dr S S Dhakite
Criteria IV: Dr M T Bherwani
Criteria V : Dr Anil Shende
Criteria VI: Dr Afroz Sheikh
Criteria VII: Dr Narendra Raghatate

The meeting adjourned around 2 pm with the consent of the Chairperson.


Dr Anil Shende
IQAC Coordinator




Dr Afroz Sheikh
Officiating Principal